

# Upgrade to License Credential Application Process

SoCal Network Assemblies of God  
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To apply for upgrade of your credentials, the following preliminary basic requirements must be met.

1. Completion of one of the following educational requirements:
  - a) Completion of formal Bible School training in an Assemblies of God endorsed school, college, or university
  - b) Completion of Institute Ministerial Level of Berean College/Global University or SoCal Network School of Ministry
  - c) Completion of College Degree Level of Berean College/Global University
  - d) Completion of significant life experience to include self-study and ministry experience of substantial duration. *(Please request the following form from the Network Office: Request for Waiving Educational Requirements Through Life Experience. Must be submitted before applying for upgrade credential.)*
2. If married, you and/or your spouse must be in your first marriage unless the previous marriage was terminated by death of a spouse, annulment, pre-conversion divorce, or divorce based on the scriptural causes of a former spouse's marital unfaithfulness or abandonment of the believer by the unbeliever. *(If you or your spouse have been divorced, contact the Secretary/Treasurer's office at the Network Office for information regarding the Divorce Application process which must precede the credential application process.)*
3. You must be an American citizen, have a current permanent residency visa or R1 temporary work visa.
4. You must satisfactorily pass a full background check. *(This will be processed by the SoCal Network Office as part of the Application process.)*

## Application Process:

**Step 1: Request Upgrade Application:** Submit Request for Upgrade Credential Application form (Request form available at: [www.socalnetwork.org](http://www.socalnetwork.org) or contact Network Office)

The Official Upgrade Credential Application packet contains the following:

1. Official Upgrade Application Form
2. SoCal Network Financial Commitment Form
3. Background/Credit Report Release Forms
4. Authorization/Release Forms
5. SoCal Network Bylaws
6. General Council Bylaws
7. Exam Synopsis

AG Position Papers available at: [www.ag.org](http://www.ag.org) under Beliefs

**Step 2: Submit Application:** Return the fully completed application to the SoCal Network Office; ATTN: Credential Processing, along with the fee of \$160.00 for Upgrade License Level. Please make check payable to SoCal Network.

- Step 3: Application Review:** When all items of the application have been received here at the SoCal Network Office, your application will be reviewed to determine that all basic requirements are completed. If eligible, the Network Office will process the background/credit check. Once background check has been cleared, you will be notified to proceed to the next step.
- Step 4: Credential Exam:** Applicants must successfully pass a proctored examination for the credential level for which they are applying. You will be notified when it is time for you to sign up for the exam. Also at this time in the process, the reference names on your application will be emailed or mailed a reference form. These will need to all be received before can move to next step.
- Step 5: Credential Committee Interview:** Once your file is completed you will receive a letter from the Secretary/Treasurer's office notifying you to contact your Executive Presbyter to set up the committee interview. If you are married, your spouse is required to attend this interview; no exceptions will be given.
- Step 6: Network Credential Committee Recommendation:** Once your committee interview is completed, your application will go to the Network Credential Committee, the Executive Presbytery, for recommendation. You will be notified if your application is being recommended by the Network Credential Committee to the AG National Headquarters General Council or if your application is denied or delayed.
- Step 7: General Council Approval:** If the Network Credentials Committee recommends your application, it will be sent to General Council for final approval. A ministerial credential is not active or legally in place until General Council approval has been received.